



Jordanian Accreditation System
نظام الاعتماد الأردني
Accreditation Unit

CONDITIONS FOR THE USE OF JAS-AU ACCREDITATION SYMBOL and
COMBINED ACCREDITATION SYMBOL AND ILAC MRA/IAF MLA MARK

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PURPOSE

This document sets out JAS-AU Policy for the use of the Jordan Accreditation System (JAS-AU) symbol and combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA mark by JAS-AU and conformity assessment bodies (CABs) accredited by JAS-AU.

Scope

The requirements set herein shall be met by JAS-AU and all CABs using or applying for the use of (JAS-AU) symbol and combined accreditation symbol and ILAC MRA/IAF MLA mark. All requirements related to use of the JAS-AU symbol also apply to any other reference to JAS-AU accreditation and to when combined mark is used.

Authorship

This publication has been written by JAS-AU and approved by the Accreditation Director.

Official language

The text may be translated into other languages as required. The English language version remains the definitive version.

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Further information

For further information about this publication, kindly contact JAS-AU.

This document is also available on JAS-AU website where updates can be directly checked.

1. DEFINITIONS

1.1 Accredited CAB

CABs [testing laboratories/ medical testing laboratories/ calibration laboratories/ certification bodies (management systems/ product/ persons)/inspection bodies and proficiency testing providers, etc.] accredited by JAS-AU.

1.2 JAS-AU Logo

The unique logo used by JAS-AU to identify itself.

Accreditation Symbol

The unique symbol used by CAB to identify its accreditation status (A combination of the JAS-AU logo and accreditation number.)

1.3 Accreditation Scheme

The following wording shall be used on JAS-AU accreditation symbol to depict the accreditation scheme as detailed in section 3:

- **CALIBRATION:** CAL
- **TESTING:** TEST
- **MEDICAL:** MED
- **INSPECTION:** INSP
- **PRODUCT CERTIFICATION:** Product Cert
- **MANAGEMENT SYSTEM CERTIFICATION:** M.S Cert
- **PERSONS CERTIFICATION:** Per Cert
- **PROFICIENCY TESTING:** PT

2. PROCEDURE FOR OBTAINING JAS-AU APPROVAL

The procedure for obtaining approval for use of JAS-AU accreditation symbol, combined JAS-AU symbol and ILAC MRA/IAF MLA Mark is defined as follows:

- 2.1 The use of the symbol is optional for CABs upon obtaining accreditation, as per the instructions for the use of the JAS-AU Logo and symbol for the year 2024.
- 2.2 In case a CAB chooses to use the accreditation symbol, it is obliged to use it on all reports/certificates under the scope of accreditation in a harmonized & unified manner. This will be checked during assessment visits by the JAS-AU assessment teams, as well as through other means.
- 2.3 The accredited CAB shall seek written permission from JAS-AU to use the accreditation symbol, combined accreditation symbol and ILAC MRA/IAF MLA Mark by submitting the relevant application made for this purpose.
- 2.4 The CAB agrees to the conditions for the use of JAS-AU accreditation symbol and combined accreditation symbol and ILAC MRA/IAF MLA by signing (qf071-131 - Application for the use of JAS-AU Accreditation symbol , qf071-132 - AGREEMENT for USE of The IAF MLA MARK English , qf071-85- Agreement for the Use of the combined JAS Symbol and the ILAC MRA Mark) and shall submit the relevant signed form to the accreditation section.
- 2.5 After submitting the application form by the CAB, the assigned accreditation officer sends JAS-AU logo, ILAC MRA/IAF MLA Mark to the CAB. The CAB shall add its accreditation number under JAS-AU logo as per the active logo and symbol instructions.
- 2.6 The CAB shall prepare example(s) of the intended use of JAS-AU symbol or combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark and send it/them to the assigned accreditation officer by email.

2.7 The assigned accreditation officer shall evaluate whether the use of the accreditation symbol, the combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark complies with the effective “Instructions for the Use of JAS-AU Symbol and Logo” and applicable ILAC / IAF requirements for the use of combined marks. The accreditation officer shall seek feedback & approval from the responsible team leader for reports/ certificates to ensure compliance with the applicable requirements. For all other documents, forms, & materials, the evaluation & approval shall be carried out by the accreditation officer, based on their experience & competence in assessing such uses.

If it does not comply, the assigned accreditation officer informs the CAB of any deviation from the applicable requirements, and the CAB shall submit the corrected version for review & approval.

2.8 Upon the completion of the review process by the assigned accreditation officer and the recommendation of the responsible team leader, the application is signed from JAS-AU’s side and, when requested, related agreement is signed. The CAB is notified formally for approval for the use of JAS-AU accreditation symbol, combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark.

2.9 Use of JAS-AU accreditation symbol, combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark shall be assessed at each assessment to ensure continuous compliance with the conditions of Use of JAS-AU accreditation symbol, combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark.

3. GENERAL FORMAT AND DISPLAY OF JAS-AU ACCREDITATION SYMBOLS

3.1 The registered JAS-AU logo as displayed below is only for JAS-AU use and shall not be used by any entity.



3.2 JAS-AU logo with accreditation number constitutes the JAS-AU accreditation symbol. Refer to Figure 1.

Figure 1 – Examples of JAS-AU Accreditation Symbols

The accreditation symbol for the Test standard. It includes the JAS logo, the text 'Jordanian Accreditation System' and 'نظام الاعتماد الأردني', 'Accreditation Unit', and the accreditation number 'Test - 00X'.	The accreditation symbol for the Calibration standard. It includes the JAS logo, the text 'Jordanian Accreditation System' and 'نظام الاعتماد الأردني', 'Accreditation Unit', and the accreditation number 'Cal- 00X'.
The accreditation symbol for the Medical standard. It includes the JAS logo, the text 'Jordanian Accreditation System' and 'نظام الاعتماد الأردني', 'Accreditation Unit', and the accreditation number 'Med- 00X'.	The accreditation symbol for the Inspection standard. It includes the JAS logo, the text 'Jordanian Accreditation System' and 'نظام الاعتماد الأردني', 'Accreditation Unit', and the accreditation number 'Insp- 00X'.
The accreditation symbol for the Product Testing standard. It includes the JAS logo, the text 'Jordanian Accreditation System' and 'نظام الاعتماد الأردني', 'Accreditation Unit', and the accreditation number 'PT- 00X'.	The accreditation symbol for the Product Certification standard. It includes the JAS logo, the text 'Jordanian Accreditation System' and 'نظام الاعتماد الأردني', 'Accreditation Unit', and the accreditation number 'Product Cert - 00X'.

3.3 JAS-AU accreditation symbol shall be displayed only in the appropriate form, size and color as required in “Instructions for the Use of JAS-AU Symbol and Logo”. It shall be placed in a proper position that does not compromise visibility.

3.4 The accreditation number shall be printed centrally under the JAS-AU logo as indicated in Figure 1. The accreditation number shall be in three digits. The accreditation standard number use is optional and when used by the accredited CAB it must be centrally put under the accreditation number (see Figure 2)

Figure 2 – Examples of JAS-AU Accreditation Symbols including the conformity assessment standard number



3.5 JAS-AU symbol used on reports/certificates should not be more prominent than the logo of the CAB, the CAB logo and JAS-AU symbol can be used concurrently.

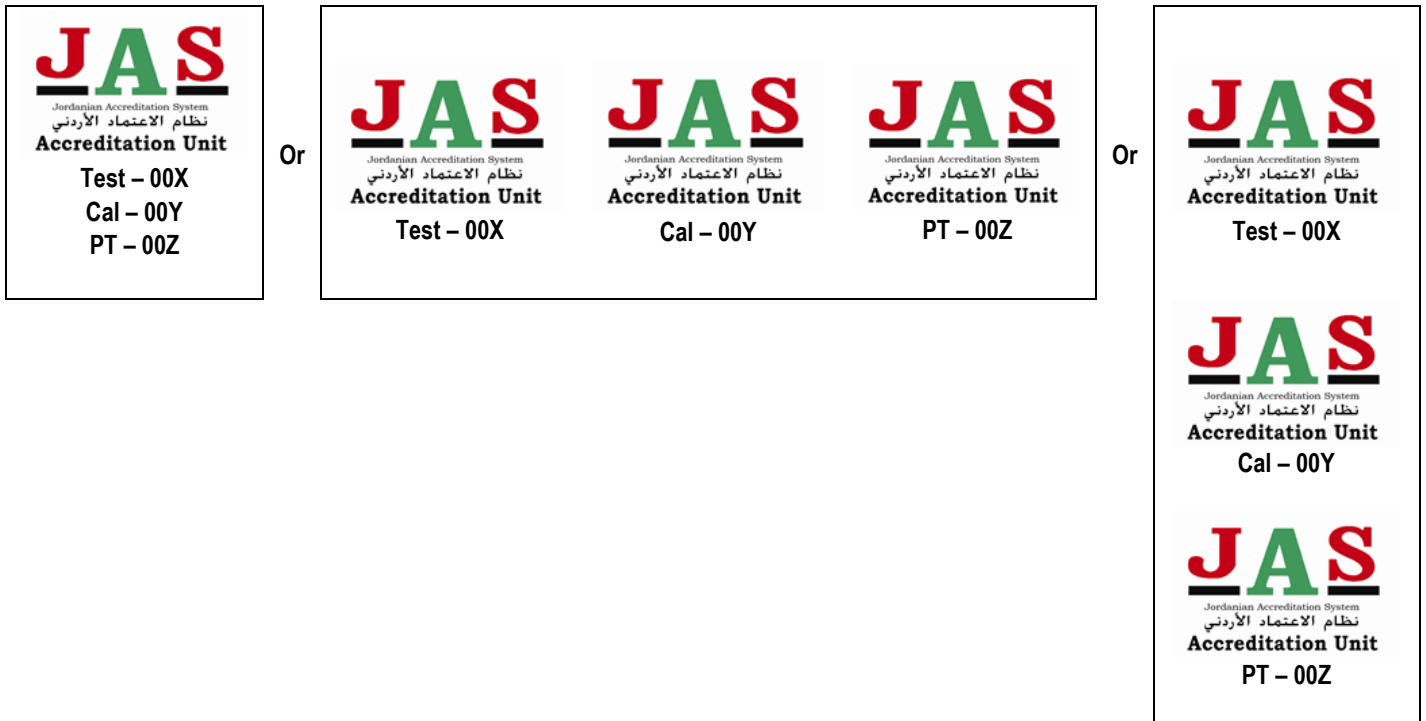
3.6 JAS-AU accreditation symbol or reference to accreditation shall only be used once accreditation has been granted.

3.7 The JAS-AU accreditation symbol and/or reference to accreditation shall only be used by a JAS-AU accredited CAB, on reports and/or other documents containing conformity assessment activities covered by the scope of accreditation.

3.8 The use of JAS-AU symbol or claims of accreditation by the accredited CAB shall not misrepresent the CAB's accreditation status or bring the accreditation process into disrepute.

- 3.9 When the symbol is used on a conformity assessment document containing both accredited and non-accredited activities, the non- accredited activities shall be identified and clearly marked.
- 3.10 JAS-AU accreditation symbol shall always be used in combination with the accredited CAB's logo and/or name and shall not be more prominent than the accredited CAB's logo and/or name.
- 3.11 A CAB accredited on more than one accreditation scheme (e.g. Testing and Calibration) may display the different accreditation symbols together or may display only the accreditation symbol to the targeted audience accompanied by one or more of the accreditation numbers (see Figure 3).
- 3.12 Only reports or certificates bearing the accreditation symbol or a text reference to the accreditation of the CAB can benefit fully from the recognition that the ILAC MRA/IAF MLA and its regional counterparts bring.

Figure 3 – Examples of Display of Different Accreditation Symbols together



- 3.13 The accreditation symbol shall not be used by CAB's external service providers that are not accredited by JAS-AU.
- 3.14 JAS-AU accreditation symbol shall not be used by applicant CABs for accreditation.
- 3.15 JAS-AU accreditation symbol shall be used by an accredited CAB only under the name or the registered trade name of the legal entity in which it holds accreditation.
- 3.16 JAS-AU accreditation symbols shall not be placed on the products or items which have been subjected to conformity assessment except on calibration/inspection/reference material/proficiency testing labels, see Clause 7.
- 3.17 JAS-AU accreditation symbol shall not be used in such a way to imply that a product, process, service, management system or person is approved by JAS-AU.
- 3.18 JAS-AU accreditation symbol shall not be used in such a way as to imply that JAS-AU accepts responsibility for conformity assessment results, or for any opinion or interpretation derived from those results carried out under the scope of accreditation.
- 3.19 In case the CAB has a conformity certificate from a certification body along with being accredited, the CAB is allowed to use the mark of the certification body on the reports/certificate of its accredited services. The mark of the certification body shall not be placed near JAS-AU symbol if the certification body is not accredited by JAS-AU for the related scope.
- 3.20 In case the CAB is not accredited and has a conformity certificate of management system(s) from a certification body that is accredited by JAS-AU, the use of JAS-AU symbol is limited to the accreditation services within the accreditation scope of the certification body. JAS-AU symbol is to be used alongside the mark of the accredited certification body on its certificates.

- 3.21 For laboratories accredited under ISO/IEC 17025, if opinions and/or interpretations are included in a report or certificate incorporating reference to JAS-AU accreditation, and if the laboratory's accreditation does not cover these activities, the following disclaimer shall be incorporated: "Opinions and interpretations expressed herein are outside the scope of our JAS-AU accreditation".
- 3.22 Upon compulsory/voluntary full suspension, compulsory/voluntary withdrawal, and expiry of JAS-AU accreditation, CAB(s) shall immediately cease to issue/distribute reports/certificates, and any other materials displaying the JAS-AU symbol and JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark. For compulsory/voluntary partial suspension and compulsory/voluntary reduction of JAS-AU accreditation, the CAB(s) shall immediately cease to issue reports/certificates, and any other materials displaying the JAS-AU symbol and JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark for the part of the scope affected. The accredited CAB shall also without undue delay inform its affected clients of the suspension (partially or in full), reduction, withdrawal (compulsory/voluntary) and expiry of accreditation and the associated consequences.
- 3.23 JAS-AU shall take appropriate action to deal with incorrect or unauthorized claims of accreditation status, or misleading or unauthorized use of the JAS-AU accreditation symbols and/or JAS-AU Logo and/or JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark. Action may include requests for corrective action, suspension; publication of transgression; and, if necessary, withdrawal of accreditation status and/or legal action.

4. USE OF JAS-AU ACCREDITATION SYMBOLS IN PUBLICITY MATERIALS AND STATIONERY

4.1 JAS-AU accredited CABs are entitled to display the JAS-AU accreditation symbol on stationery (e.g. letterheads) and in publicity materials that refer to accredited conformity assessment activities provided that the requirements outlined herein are met.

4.2 The accreditation symbol(s) shall always be used in conjunction with the symbol of the accredited CAB.

4.3 A laboratory accredited to ISO/IEC 17025, may mention that it operates a quality management system on its reports and certificates using the following statement: “This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025. This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality management system (refer to joint ISO ILAC-IAF Communiqué dated April 2017)”.

4.4 An accredited laboratory choosing to use the above statement on its reports or certificates should also either supply, or provide access to (via a website), the Joint ISO ILAC-IAF Communiqué as part of the package for its customers.

4.5 A medical testing laboratory accredited to ISO 15189 may use an equivalent statement quoting ISO 15189 as the accreditation standard and referring to the joint ISO-ILAC IAF Communiqué dated January 2015.

4.6 An inspection body accredited to ISO/IEC 17020 may use an equivalent statement quoting ISO/IEC 17020 as the accreditation standard and referring to the joint ISO ILAC-IAF Communiqué dated September 2013.

4.7 All the joint ISO-ILAC-IAF Communiqués are available on ILAC website:

<https://ilac.org/about-ilac/partnerships/international-partners/iso/>

5. ACCESS TO JAS-AU ACREDITATION SYMBOLS

JAS-AU accreditation symbol is available in electronic version for use by accredited CABs upon request.

6. REFERENCE TO ACCREDITATION

6.1 Where an accredited CAB wishes to refer to its accreditation instead of using JAS-AU accreditation symbol as determined in the active “Instructions for the Use of JAS-AU Symbol and Logo”.

6.2 The accredited CAB is responsible for ensuring that this wording is used correctly by any client when referring to the use of an accredited CAB.

7. ADDITIONAL REQUIREMENTS FOR THE USE OF JAS-AU ACCREDITATION SYMBOL OR REFERENCE TO JAS-AU ACCREDITATION

7.1 Calibration Laboratories

7.1.1 An accredited calibration laboratory may attach a calibration label with the JAS-AU accreditation symbol on an item of equipment that it has calibrated. The label containing the accreditation symbol should however not give the impression that JAS-AU approved or calibrated the equipment.

7.1.2 JAS-AU accreditation symbol or reference to JAS-AU accreditation shall not be incorporated into a calibration certificate or calibration label not containing or relating wholly to the results from accredited calibrations.

7.1.3 The calibration label shall be of an approved design.

7.1.4 The label design, material and method of fixing shall be such that it does not affect the

performance of the instrument/ equipment and can be replaced by a new label when instrument/ equipment is recalibrated.

7.1.5 The calibration label shall contain the following legible information:

7.1.5.1 JAS-AU Accreditation symbol (JAS-AU logo, accreditation scheme and number).

7.1.5.2 Instrument identification.

7.1.5.3 Date of calibration.

7.1.5.4 Laboratory name and symbol (optional); and

7.1.5.5 Certificate number.

7.1.6 Calibration labels shall be placed in a conspicuous position when the instrument is in use.

7.1.7 The use of JAS-AU accreditation symbol on calibration labels is restricted to equipment that has been calibrated using calibration methods covered by the calibration laboratory's scope of accreditation.

7.1.8 The accredited laboratory is responsible for controlled storage and issuance of labels.

7.2 Inspection Bodies

7.2.1 An accredited inspection body may use inspection labels containing JAS-AU accreditation symbol which may be attached to the specified inspected item. The label containing the accreditation symbol should however not give the impression that JAS-AU approved or inspected the item.

7.2.2 The inspection body's label shall contain the following legible information:

7.2.2.1 JAS-AU accreditation symbol (JAS-AU logo, accreditation scheme and number).

7.2.2.2 Equipment identification.

7.2.2.3 Date of the inspection.

7.2.2.4 Reference to the inspection report issued in respect of the inspection.

7.2.3 The use of JAS-AU accreditation symbol on inspection labels is restricted to the items

inspected using the inspection services covered by the inspection body's scope of accreditation.

8. USE OF COMBINED JAS-AU ACCREDITATION SYMBOL AND ILAC MRA/IAF MLA MARK

8.1 Accredited CABs can only use the combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark when permission to do so has been granted by JAS-AU and have signed an agreement with JAS-AU to do so:

- Agreement for the use of the combined JAS-AU accreditation symbol and IAF MLA Mark; and/or
- Agreement for the use of the combined JAS-AU accreditation symbol and the ILAC MRA Mark.

8.2 Accredited testing and calibration laboratories according to ISO/IEC 17025, medical testing according to ISO 15189, inspection bodies according to ISO/IEC 17020 are entitled to use the combined JAS-AU accreditation symbol and ILAC MRA mark provided that ILAC MRA mark is registered in the economy where the accredited CAB is located or where an application for registration has been lodged and registration is pending.

8.3 Accredited product certification bodies according to ISO/IEC 17065 are entitled to use the combined JAS-AU accreditation symbol and IAF MLA mark

8.4 In using the combined accreditation symbol and ILAC MRA/IAF MLA Mark accredited CABs shall comply with, as relevant to the accreditation scheme:

- Active Instructions for the Use of JAS-AU Symbol and Logo
- This document (JAS-P028) and the relevant Sub-license agreements (qf071-132 - AGREEMENT for USE of The IAF MLA MARK English, qf071-85 - Agreement for the Use of the combined JAS Symbol and the ILAC MRA Mark);
- ILAC P 8 – Supplementary requirements for the use of accreditation symbols and for

claims of accreditation status by accredited conformity assessment bodies; and

- IAF ML 2 - General principles on the use of the IAF MLA Mark; or
- ILAC R 7 – Rules for the use of the ILAC MRA Mark.

8.5 Accredited CABs are not permitted to use the ILAC/IAF Mark without JAS-AU accreditation symbol.

8.6 Accredited CABs are required to retain a copy of the signed agreements in their records as evidence, as this can be checked by JAS-AU assessment team during the assessment to ensure approval and authorized use of the combined mark.

8.7 JAS-AU reserves the right to immediately suspend, reduce or withdraw the CAB's accreditation in accordance with the active Instructions for the Use of JAS-AU Symbol and Logo and the relevant Sub-license agreements if the Conformity Assessment Body misuses the combined JAS-AU accreditation symbol and ILAC MRA/IAF MLA Mark.

9. Mutual recognition claims

9.1 Where JAS-AU has a mutual recognition arrangement with one or more other accreditation bodies, its accredited CABs may make claim to such recognition on their reports or certificates.

9.2 The use of accreditation symbols of mutual recognition partners on endorsed reports or certificates is not permitted by JAS-AU unless it has specific one-to-one agreements with its partner(s) whose accreditation symbols are to be used.

10. MONITORING USE OF JAS-AU SYMBOL/REFERENCE TO ACCREDITATION/COMBINED MARKS

The use of JAS-AU symbol, the combined JAS-AU and ILAC/MRA/IAF MLA mark, and reference to accreditation is monitored through a variety of methods (e.g.) assessment process by the assessment team, complaints submitted to JAS-AU, Feedback from regulatory authorities and users of accreditation bodies services

11. REFERENCES

- Instructions for the Use of JAS-AU Symbol and Logo.
- ILAC P 8: ILAC Mutual Recognition Arrangement: Supplementary Requirements for the Use of Accreditation Symbols and for Claims of Accreditation Status by Accredited Conformity Assessment Bodies
- ILAC R 7: Rules for the use of the ILAC MRA Mark
- IAF ML 2 - General principles on the use of the IAF MLA Mark